



RENTAL APPLICATION FORM FOR RESIDENTIAL PREMISES

DETAILS OF FIRST PERSON APPLYING TO RENT THE PREMISES

Full Name			
Identity / Passport No.			(certified copy to be attached)
Date of Birth			
Nationality			
Marital Status			
If Married: In Community of Property	<input type="checkbox"/>	ANC	Accrual System
Telephone (Home)	<input type="text"/>	(Work)	<input type="text"/>
(Mobile)	<input type="text"/>	Email address/es	<input type="text"/>
Physical Address			
Postal Address			
Lencar Agent Name & Number			
Address of property you are applying for			
Occupancy date			
Lease period			

Are you the Owner of the property where you currently stay? Yes No

If No, please give us the following information:

• Rental Paid	<input type="text"/>
• How long have you rented there	<input type="text"/>
• Name of Rental Agent / Landlord	<input type="text"/>
• Contact number	<input type="text"/>

BANKING DETAILS

Bank	<input type="text"/>
Branch & Code	<input type="text"/>
Account number	<input type="text"/>
Type of Account	<input type="text"/>

EMPLOYMENT DETAILS

Self-employed: YES / NO	<input type="text"/>
Occupation	<input type="text"/>
Current Employer	<input type="text"/>

Initial

Tax Number	
Employer's address	
Period of employment	

AFFORDABILITY DETAILS

Gross monthly salary (before deductions & tax)	(certified copy of payslip attached)
Salary payment date	
Current monthly expenses	

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DETAILS OF SECOND PERSON APPLYING TO RENT THE PREMISES

Full Name	
Identity / Passport No	(certified copy to be attached)
Date of Birth	

Nationality	
Marital Status	
If Married: In Community of Property	ANC
Telephone (Home)	(Work)
(Mobile)	(Fax)
	Email address/es
Physical Address	
Postal Address	

Are you the Owner of the property where you currently stay? **Yes** **No**

If No, please give us the following information:

• Rental Paid	
• How long have you rented there	
• Name of Rental Agent / Landlord	
• Contact number	

BANKING DETAILS

Bank	
Branch & Code	
Account number	
Type of Account	

EMPLOYMENT DETAILS

Self-employed: YES / NO	
Occupation	
Current Employer	

Initial

Tax Number	
Employer's address	
Period of employment	

**AFFORDABILITY
DETAILS**

Gross monthly salary (before deductions & tax)	(certified copy of payslip attached)
Salary payment date	
Current monthly expenses	

Initial

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GENERAL DETAILS

Who will be staying at the Premises for the whole period of the Lease?

Number of adults								
Full Names of Occupants:								
ID/Passport Number of occupants:								
Number of children								
Children's ages	1		2		3		4	
Names of Schools attended by children								
Number Pets owned			Type:					

Number of vehicles at Premises

1. Type		Registration	
2. Type		Registration	
3. Type		Registration	

Have you (or both of you) ever had any judgments / defaults granted against you?	Yes	No
If Yes, please give details		

I / we declare that the information we have given in this application form is true and correct to the best of my/our knowledge and that I/we have not failed to provide any information which, if the Landlord had known such information, would have not allowed the application to be successful.

Upon acceptance by the Landlord and the presenting of an Agreement of Lease, I/we agree to pay the following:

Deposit	Will be advised by accounts department as it is dependent on your credit scoring and affordability
Key deposit	
Electricity deposit	
Lease fee	
Pro-rata rent	
1st Month rent	
Total	

Initial

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SUPPORTING DOCUMENTS TO BE ATTACHED WITH THIS APPLICATION

First Person	Second Person
Certified RSA ID Document / Passport	Certified RSA ID Document / Passport
Certified Proof of current address	Certified Proof of current address
3 x Certified Pay slips	3 x Certified Pay slips
Certified 3 Month's Original or Bank-Stamped bank statements	Certified 3 Month's Original or Bank-Stamped bank statements
Certified SARS Tax Number Verification	Certified SARS Tax Number Verification

I/We agree and allow the Landlord or Agent at all times to:

1. contact, request and obtain information from any credit provider (or potential credit provider) or registered credit bureau that may be necessary to assess my/our behaviour, profile, payment patterns, indebtedness, whereabouts, and creditworthiness;
2. furnish information concerning the behaviour, profile, payment patterns, indebtedness, whereabouts, and creditworthiness of me/us to any registered credit bureau or to any credit provider (or potential credit provider) seeking a trade reference regarding my/our dealings with the Landlord.

Signed by the Applicant at _____ on this the _____ day of _____ 20_____

APPLICANT

Signed by the Second Applicant at _____ on this the _____ day of _____ 20_____

SECOND APPLICANT

(SIGNATURES REQUIRED OF BOTH HUSBAND & WIFE, OR PERSONS SHARING)

This application will only be processed once the application form is completed and all the supporting documents required is attached. Thank you.

Initial